

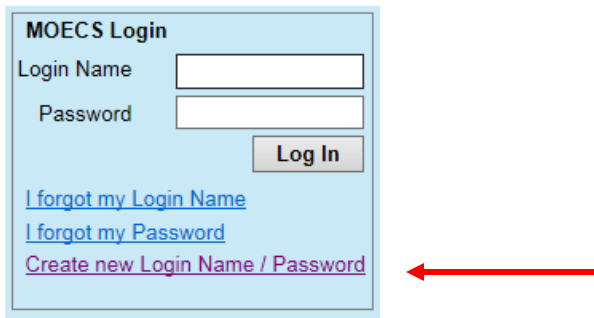
In order to renew your teaching certificate you need to do the following:

Go to MDE home page <http://www.michigan.gov/mde>

OR



This takes you to the MOECS page. Click on the Create new Login Name / Password and **fill in the required information.**



You will then be asked to log into your account.

Welcome to the Michigan Education Information System (MEIS)

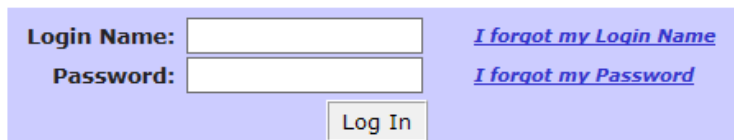
The MEIS User Management is a security system, implemented and used with various Michigan Department of Education (MDE) and Center for Educational Performance and Information (CEPI) applications.

A MEIS user will need only one account which will allow access to multiple MDE or CEPI applications.

- An account is unique to each individual user.
- An account **MUST** never be shared.
- An account remains open forever.

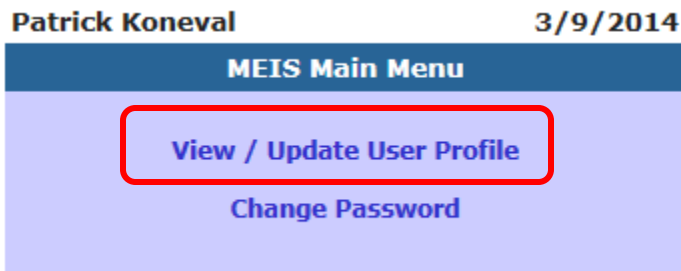
To obtain a new MEIS account, click [Create a New MEIS Account](#).

If you have a MEIS account and would like to adjust your account information, please login below.

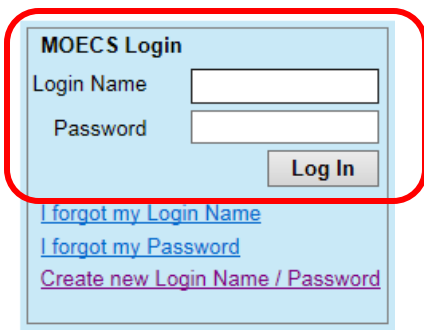


Using your new Login Name and Password, log into the MEIS account.

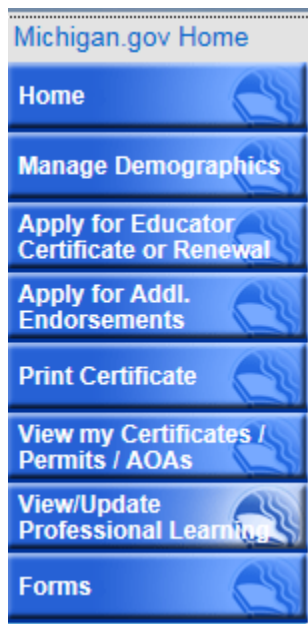
Click on the View / Update User Profile and get your MEIS Accountid. You will need this for the next registration.



Go back to the MOECS login in page and log in using the same Login Name and Password you just created.



You will be asked to do another registration and you need your **MEIS Accountid** to complete the registration. When you are done registering, you will need to click on the following link to start the renewal process.



If you are using district provided professional development, click on the tab at the top. You will see a link at the bottom of the page to fill out and submit to the district.

The Professional Development Annual Reporting forms can be found at:
http://www.michigan.gov/mde/0,4615,7-140-6530_5683_5703-60168--,00.html

After clicking on the View/Update Professional Learning tab, you will need to click on the District Provided PD tab and enter each one of your PD sessions. One session at a time and one year at a time for the last five years, including the year you are renewing. For me, since I renewed my certificate for June 30, 2014, I started in the 2009-2010 school year.

Michigan Department of Education

Michigan.gov Home | MOECS Home & Training | MOECS Support | MDE Home | Logout | Navigation Help

Professional Development

College Credits | SCECHs/SB-CEUs | **District Provided PD** | Totals

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	Activity Title	School District	Date	Hours Engaged	School Year
<input checked="" type="radio"/>	Smith Collaboration	Troy School District	12/01/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	11/17/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	11/10/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	11/03/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	10/13/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	10/06/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	09/29/2009	1.00	2009-2010
<input type="radio"/>	Smith Collaboration	Troy School District	09/15/2009	1.00	2009-2010
<input type="radio"/>	Technology Vertical Alignment	Troy School District	09/03/2009	3.00	2009-2010
<input type="radio"/>	Smith Building Meeting	Troy School District	09/03/2009	3.00	2009-2010

First ... 9 10 11 12 13

Add Edit Delete

Once this step is completed, just follow the screen prompts to get your certificate. It is immediate and you just print it off and submit it to the district.

