

LETTER OF AGREEMENT
between the
TROY EDUCATION ASSOCIATION, MEA/NEA
and the
TROY SCHOOL DISTRICT

This letter of agreement addresses the instruction and providing of educational support services for quarantined or otherwise homebound students for the 2021-22 school year. Currently, the District is challenged with ensuring a healthy, safe environment during the pandemic for all students throughout our schools.

Consequentially, the parties have agreed to create extra duty voluntarily assignments titled "Wellness Coordinators" that will serve in-seat students who cannot report for in-seat instruction for three or more consecutive days due to quarantine or other illness. The stipend for these positions will be \$3,000 per academic quarter. Job duties for these positions will be K-5 and secondary specific as follows:

Elementary Wellness Coordinators

Twelve (12) Wellness Coordinator positions will be established (2 positions per grade level; one early start school and one late start school). Wellness Coordinators will provide passive one-way live Zoom access to their daily classroom instruction in core grade level content areas for quarantined students. These designated Wellness Coordinators will receive an additional \$1,000 stipend per quarter.

Wellness Coordinators will offer one-hour virtual tutoring sessions for quarantined students one hour prior to or after their teacher workday (based on the Wellness Coordinator's discretion). Ideally, the maximum number of students participating in before or after school virtual tutoring will not exceed 15 students in K-2 and 20 students in grades 3-5. The District commits to adding additional Wellness Coordinators for virtual tutoring sessions if student participation regularly exceeds these numbers.

Secondary Wellness Coordinators

Sixteen (16) Wellness Coordinator positions for will be established for students in grades 6-12 for core content areas broken down as follows:

- 4 to support THS (English, Math, Science, Social Studies)
- 4 to support AHS (English, Math, Science, Social Studies)
- 4 to support Early Middle School (Boulan & Larson) (English, Math, Science, Social Studies)
- 4 to support Late Middle School (Smith & Baker) (English, Math, Science, Social Studies)

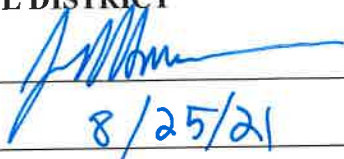
Wellness Coordinators will establish a daily zoom session during their preparatory hour to support any student educational needs (i.e., questions about content, homework support, etc). Wellness Coordinators will not be required to prepare any additional materials ahead of time. Ideally, the maximum number of students participating tutoring hours will not normally exceed 30 students or 4 different course preparations per day. The District commits to adding additional Wellness Coordinators if student participation or the number of preparations in tutoring sessions regularly exceeds the above parameters.

The District and Association will monitor weekly the utilization and demand for the Wellness Coordinator positions. The District commits to providing additional resources as necessary to meet the needs of the student population if the number of students needing support while quarantining becomes more substantial.

SIGNATURES

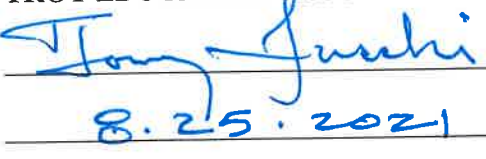
TROY SCHOOL DISTRICT

By: _____


8/25/21

Date: _____

TROY EDUCATION ASSOCIATION


8.25.2021